



Upper Mount Bethel Township

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UPPER MOUNT BETHEL TOWNSHIP PARKS/RECREATION BOARD MEETING MINUTES THURSDAY, APRIL 11, 2024 – 7:00 PM

PART I

Stavros Barbounis called the meeting to order at 7:00 pm.

The Pledge of Allegiance was recited.

Present were, Stavros Barbounis, Anthony DeFranco and Karyn Pinter and Liaison Cori Eckman. April Pinto and Sharon Cerny were absent. Dave Baggett and Emily Keegan were also present.

PART II (Parks & Recreation Board Administration)

1. Approval of the Agenda-**MOTION** by Anthony to approve the agenda, seconded by Karyn. Vote: 3-0.
2. Approval of Minutes
 - a. March 8, 2024-**MOTION** by Karyn to table the March 8, 2024, meeting minutes, seconded by Anthony. Vote: 3-0.

PART III

1. Announcements-Stavros announced he will be meeting with Amanda, Moonlight and Magick Market to review the logistics for using the park for the event. The one confirmed date is scheduled for October 5th. Discussion on collaborating with her on bringing in food trucks. There was a discussion on how much insurance coverage (COI) she will need to provide. Stavros stated that Solicitor Karasek should be consulted on this.
2. Governance-Stavros stated the fee schedule was previously discussed.
3. Recreation Fund & Budget
4. Revenue/Expenses Reporting-Stavros discussed April's email, which included a list of email approvals of items for softball supplies: \$254.20, \$946.61, \$300, \$520, and office supplies for field hockey, \$47.42.
5. Sports & Recreation
 - a. UMBT Softball- There was a discussion of softball having a concession stand. Softball is looking for \$270 in cash to purchase packages goods. Dave Baggett will talk to Sams Club about making tax exempt purchases with a letter from the Township. Dave will prepare a list of inventory items for the concession stand. Stavros stated that a

commercial kitchen is required for any kind of food preparation. Karyn stated that there needs to be an accounting of all monies from the concession stand. Cindy will check to see if the Township has a cash lock box. Dave asked about smoking at the Parks. Stavros stated that there is no one to enforce it. There was a discussion on having security cameras at the Echo Lake Ball Field, where there is power. Dave stated that they replaced the homeplate at the Potomac St. ballfield. Dave will send Stavros the information on the homeplate.

- b. UMBT Field Hockey-Emily was present to discuss the field hockey financials. The 2024 beginning balance is \$3,909.71, with one office supply purchase of \$47.42. For future purchases, Emily will email April to send out email approval. Registration goes live on May 1st, registration closes and final payment is due June 15th. There was a discussion on coaches' clearances. Stavros will work on the FB page/moderators. Stavros would like to consult with Solicitor Karasek on pictures that are on FB. He will send an email to Cindy to send to Ron. Stavros stated that Emily's write-up will be posted on the Township website/FB page as well as the Community Events FB page.
- c. UMBT Basketball-Karyn stated the season wrapped up, all equipment is being stored at the Township building. The ending balance is \$4,150.10. Karyn will leave some awards here at the Township for anyone who did not get their award metal. The end of the season party was a huge success! They may consider having it at the HS next year due to the turnout. There was a discussion on reimbursing parents sales tax that they incurred purchasing items.
- d. UMBT Winter Softball Clinics-Dave Baggett stated they are done.
- e. UMBT Volleyball-balance \$2,476.93, no other update

Stavros asked Liaison Cori Eckman if she had any questions. Cori stated that if the Rec Board had any questions that she could take back to the BOS and do whatever they can do to help with events.

Dave stated he reviewed the Code of Conduct, line by line, with the senior girls, and all coaches should be doing this.

6. Park Development

- a. Park Bathrooms-in progress, there was a discussion on the locks and doors.
- b. Park Pavilion quotes-There was a discussion on the work that needs to be done on the pavilion ceiling. The decision was made by the Manager to fix the electric, which was not to code. If the ceiling project was completed as planned, the electric would not have to have been fixed. **MOTION** by Karyn to proceed with the Catino quote to complete the pavilion ceiling, seconded by Anthony. Vote: 3-0.
- c. Dug-out banners/Echo Lake- Stavros stated that he is committed to finishing this by Sunday. This needs to get out to businesses.

7. Community Engagement

a. 2024 Event Planning

- i. Movie Nights-June 15th. Stavros stated he would like to do a FB poll on what movie to show. We did receive the commitment from the Post Foundation to cover the cost of the June 15th movie night, which is \$450.
- ii. First Responders Picnic-June 15th. The cost last year was mainly from donations from the Supervisors. Cori asked if maybe it would be worth it to speak with the local restaurants to see if they would donate food or money. Cori will reach out to them.
- iii. July 4th Fireworks-July 6th, rain date July 7th. Stavros stated that the Post Foundation has committed \$13,500 for the 4th of July Fireworks. There was a discussion on having fixed fees for the food truck vendors, with an extra cost if they need electricity (\$25) or internet (\$5). Parking fee donation of \$5.
- iv. Food Truck Festival/Craft Show- August 24th. Time 10-4. Deadline for registration, July 31st. No update from Sharon.
- v. Veterans Day-November 9th, fireworks displayed commitment of \$11,000.

Stavros will update the flyers for all the events.

PART IV (Public Comment)

PART V (Adjournment)

MOTION by Anthony to adjourn the meeting at 9:00 pm, seconded by Karyn. Vote: 3-0.

Respectfully submitted by Cindy Beck-Recording Secretary